



January 2025

## Reciprocity Policy

1. Reciprocity services will only be provided to students and alumni of ABA-accredited law schools who permit NYLS students/alumni use of their services in return.
2. Reciprocity recipients will be given access to reciprocity for a 3-month period (time frame will vary if it falls within our blackout period). The time begins upon the date of our acceptance of the request.

### **Restrictions**

- Students in the first two years of study will not be granted reciprocity from March 1 to June 1.
  - Students in their final year of study and those within 10 months of graduation will not be granted reciprocity from January 1 to March 16.
3. **Reciprocity seekers may not request services directly. Walk-in requests will not be honored.** Reciprocity services must be made in writing, emailed by an official of the reciprocity recipient's Office of Career Services, and sent to the NYLS Office of Academic Planning and Career Development.
  4. Requests for reciprocity should be directed by the student's home school to the NYLS Career Office via email at [career@nyls.edu](mailto:career@nyls.edu)  
Please Note: **Make sure that the student year of graduation and email account listed in your request.**
  5. Services provided include full use of the Office Career Development Resource Library and access to all job listings. **Our job postings are accessible online.**
  6. Reciprocity recipients will not be permitted to participate in NYLS On/Off Campus Recruitment Programs, the Resume Referral Program or Counseling Service.
  7. The NYLS Office Career Development reserves the right to decline requests for reciprocity services if the number of students/alumni from other schools using our services exceeds a reasonable amount.
  8. If any unforeseen problems arise with a reciprocity recipient, we reserve the right to notify the requesting school and terminate his/her privileges.
  9. In selecting NYLS as a reciprocity school, we ask that you not make similar requests to other New York City area law schools. Should we learn that a reciprocity recipient has been given access to other Office of the Career Development in the greater New York area, his/her privileges will be terminated. Reciprocity is only offered to schools outside the New York metropolitan area.